



Fishing Tournament Application

Please be advised that your event should not be advertised until *final approval* has been granted. Applications for events may be submitted to the Parks & Recreation Department up to 12 months in advance. Applications received within 30 days of the event may not be considered. **Application fee of \$25 (non-refundable) and applicable deposit must accompany application before date can be reserved.**

Date of Application: _____
 Organization Name: _____ Event Name: _____
 Applicant Name: _____
 Applicant Address: _____
 Applicant Telephone Number: _____ Applicant E-Mail Address: _____
 Event Date(s): _____
 Event Set-Up Date: _____ Event Break-down Date: _____
 Event Start Time: _____ Event End Time: _____
 Estimated Number of Participants: _____

Tournament Location and Fee Information	
Location: Chickahominy Riverfront Park	Fee Amount:
<input type="checkbox"/> Application Processing Fee (Non-refundable)	\$25
<input type="checkbox"/> Deposit	\$250
<input type="checkbox"/> Fishing Tournament Weigh Area Station (54'Wx60'D)	\$30 x _____ day(s) = _____
<input type="checkbox"/> Field/Fishing Pier Rental (Exclusive Use)	\$250 x _____ day(s) = _____
<input type="checkbox"/> Boat Fee*	\$8 per boat (per day) \$5 JCC residents per boat (per day); waived for pass holders and campers
<input type="checkbox"/> Staff Charge (Traffic Control or Other)	\$20/hour per staff x _____ number of staff = _____ Due
<input type="checkbox"/> Use of a 72"x30" table or truck bed in boat trailer parking lot	Waived

Applicants with a trailer or other form of weigh station must utilize one of two designated areas in the park: 1) the Fishing Tournament Weigh Station Area, which is 54'Wx60'D; or 2) the Field/Fishing Pier Rental Area. A trailer or other form of weigh station up to 45 feet in length is permitted in the Fishing Tournament Weigh Station Area. Any size trailer or other form of weigh station is permitted in the Field/Fishing Pier Rental Area. Weigh-ins may be conducted in the boat trailer parking lot under one of the following two options: 1) from the back of the tournament organizer's vehicle; or 2) on a table no larger than 72"x30" adjacent to the organizer's vehicle.

Tournament Location and Fee Information	
Location: Little Creek Reservoir Park	Fee Amount:
<input type="checkbox"/> Application Processing Fee (Non-refundable)	\$25
<input type="checkbox"/> Deposit	\$250
<input type="checkbox"/> Boat Fee*	\$8 per boat (per day) \$5 JCC residents per boat (per day); waived for pass holders and campers
<input type="checkbox"/> Staff Charge (Traffic Control or Other)	\$20/hour per staff x _____ number of staff = _____ Due

*Boat Fees for all registered boaters are to be collected by the Tournament Organizer and are due to be paid to Guest Services by noon the day of the tournament. Dated Boat Passes will be emailed from the Facility Coordinator issuing authority to the Tournament Organizer prior to the event (the Tournament Organizer will reproduce passes as needed for the tournament). Tournament Organizers are required to check-in with the Park Coordinator or Guest services no later than 30 days prior to the event.

Additional fees may be required if:

- Scope of the tournament exceeds the designated reserved space.
- Additional unreserved days are required fee will be equivalent to actual rental fee.
- Tournament equipment and/or materials not removed within rental period - fee will be equivalent to actual rental fee. Organizer will be responsible for removal and associated disposal fees.
- Any damage to James City County property.

Please note:

- Refunds, less a 10% administration fee, will be granted for cancellations with at least a 30-day notice before the event date. Full refunds will be issued if cancellation is due to park issues.

Fishing Tournament Rules

1. Consumption or possession of alcoholic beverages, open or previously opened or other controlled substances, is prohibited. No one under the influence of a controlled substance is allowed on James City County property.
2. All trash must be placed in trash containers or removed from premises.
3. Vehicles must be parked in designated parking areas only.
4. Posted rules and regulations at each facility must be adhered to.
5. Renter agrees to pay for all damages to property and for any other charges that may be incurred as a direct result of their use.
6. Music or noise in violation of the County's Noise Ordinance (audible at 50 feet) is prohibited.
7. Tournaments are confined to designated area.
8. Boats may not be moored to any of the park's piers or docks for more than fifteen (15) minutes.
9. Tournament organizers are responsible for the conduct and actions of all event participants to ensure they abide by all Park Rules.
10. Tournament organizer agrees to indemnify and hold harmless James City County, its agents, and employees from any and all liability or damages resulting from use of the park facility. A Certificate of Insurance for \$1,000,000 naming James City County as an additional insured will be due no later than 30 days before the event.
11. James City County reserves the right to stop/prohibit use at any time if any of the above rules or any James City County Parks & Recreation Rules and Regulations is violated.

I have read and understand the Policies and Procedures governing the use of James City County Parks and Facilities. By signing this application I agree, both individually and on behalf of my above-listed organization (if any), to indemnify and hold the County, its agents, and employees harmless from and against any and all costs, expenses, liabilities, losses, damages, injunctions, suits, fines, penalties, claims, demands, or injury to person or property arising out of, by reason of, or in account of any breach, violation, or nonperformance of any covenant, condition, provision, or agreement in this Agreement and claims of every kind of nature, arising out of the use of the James City County Parks and Facilities.

Applicant Signature: _____ Date: _____