



Parks and Recreation
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Hello REC Connect Parents,

We are happy to provide REC Connect full day consolidated programs starting Sept. 8, 2020. School year programs will be operating Monday-Friday, 7 a.m.-6 p.m. at consolidated sites. Unfortunately, due to low registration numbers, we will not be operating a Middle School Teens On Point (T.O.P) school year program at this time.

All programs are subject to change based on the guidelines and Phases as determined by the Governor of Virginia, the Centers for Disease Control and Prevention (CDC) and Virginia Department of Social Services Licensure.

Our REC Connect is excited to welcome families back. Some parts of the school year may look and feel a little different due to new social distancing and safety practices. Safe FUN still remains our priority!

Please note the following:

School Year Updates and COVID-19 Safety Measures:

1. **Limited Registration:** Registration is accepted on a first-come, first-served and space available basis: Based on COVID-19 impacts, there will be a limited number of sites and reduced capacity of participants per site. Weekly registration may be limited.
 - REC Connect Sites: Laurel Lane, Matoaka and Norge
2. **Increased Safety Practices:** Handwashing, cleaning and sanitation practices will be increased. All participants will be expected to practice proper hand-washing techniques. Social distancing practices will take place onsite.
 - **Handwashing times include but are not limited to:** entry into the program, before and after activities and before leaving the program.
3. **Health Screenings:** Temperature and health check will be performed daily before participants can enter. Participants with fever of 100.4° F or higher, cough, shortness of breath or have a household member who are known to have COVID-19 will be excluded from the program.
 - If a participant develops symptoms, the participant will be separated from others. Parents will be required to pick-up immediately.
4. **New drop-off and pick-up procedures:** Participants sign-in and check-out will take place **outside** of the program entrance.
 - A staff member will be present at the front entrance from **7-9 a.m.** and **4-6 p.m.** to conduct temperature and health checks. If a staff member is not present at the door, please call the site phone number, which will be posted, and staff will come out to meet you.
 - **Please drop off by 8:30 a.m. to allow time for your child to get prepared for the day and login for virtual learning.**
 - Please have your ID in hand at pick-up. Staff will radio participants outside when parent/guardian arrives.
 - **Please allow extra time for drop-off and pick-up.** Program hours will remain 7 a.m.-6 p.m.

5. **Face Coverings/Masks:** Participants will need to wear face coverings/masks throughout the day. Exceptions include: when outdoor and proper social distancing can be maintained, during specific activities where wearing a mask prohibits the ability to do the activity (e.g. swimming, eating meals/snacks, exercising) and anyone who has trouble breathing or is unconscious or if there is a medical reason for non-use of the face covering
 6. **Cohorts/Groups:** Participants will be placed into groups/cohorts by age each morning and remain with same group throughout the day.
 7. **Outside Time:** Increased outside play will occur daily pending appropriate weather conditions.
 8. **Meals and Snacks:** All participants will be socially distanced from one another during meal and snack times. Increased pre-packaged morning and afternoon snacks will be offered daily.
 9. **Parent Responsibility:** Please provide lunch and water bottle daily (label with child's first and last name). Water stations will be set up for refilling water bottles. Water fountains will not be used.
 10. **Virtual Learning:** Participants will be allowed time for virtual learning. Staff will be available to help participants login and help with understanding questions; however, they will not be responsible for teaching materials or making participants complete their work. Participants will be allowed to bring a laptop to the program, labeled with child's full name. Laptops will need to be charged at home and don't forget to bring headphones and school supplies daily. **Parks & Recreation is not responsible for any damaged, lost or stolen items.**
 11. **Communication:** Primary form of communication will take place through email. Please let staff know if you are not receiving emails. Feel free to contact staff via the site phone number.
 12. **Staff:** Staff will follow same safety measures as participants.
- Please check out our 2020-2021 Parent Handbook, Parent Orientation, COVID-19 Safety Measures and COVID-19 FAQs on our [parks & recreation website](#).

The safety of all participants and staff remain our top priority. We look forward to providing your child a safe, fun and memorable school year experience!

Sincerely,

April Melton
Operations Manager
REC Connect and T.O.P Programs