



How to create an account in PerfectMind

Visit <https://jamescitycountyva.gov/recreation> and look for the PerfectMind logo to start creating your account.

The screenshot shows the James City County Parks & Recreation website. At the top, there is an 'OPERATIONAL UPDATE' banner. Below it is a navigation menu with categories like 'CORONAVIRUS (COVID-19)', 'SERVICES', 'GOVERNMENT', 'BUSINESS', 'THINGS TO DO', and 'HOW DO I...'. The main content area features a 'Parks & Recreation' section with a 'Register' link in the left sidebar. The PerfectMind logo is visible in the footer of the page.



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The PerfectMind link is accessible worldwide at <https://jamescitycountyparksandrec.perfectmind.com/>
You will choose **“Create an Account.”**

The screenshot shows the login page for James City County Parks & Recreation. At the top is the logo. Below it is the heading "Login to Your Account" and a Facebook "Log in" button. There are two input fields for "Email" and "Password". A blue "Login" button is below the fields. A link for "Forgot your password?" is below the login button. At the bottom, the text "Not a Member Yet" is followed by a link "Create an Account" which is highlighted with a red rectangular box. A large yellow arrow points from the text in the box above to this "Create an Account" link.



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You will be asked for the following information:

- Full Name of the primary parent/guardian
- Date of Birth (DD/Month/YYYY)
- Primary Telephone Number
- Mailing Address
- Email Address
- ADA Accommodations (if applicable)
- RecTrac ID#
 - *If you have registered and paid online for activities and/or shelter rentals, on or before August 1, 2020, the RecTrac ID# is the 4 or 5 digit Username ID # assigned to you for access of the RecTrac system.*
 - *You may also email parks.rec@jamescitycountyva.gov or call 757-259-4200 to request your RecTrac ID#.*



Not a Member Yet?

First Name *

Middle Name(s)

Last Name *

Suffix Name

BirthDay(DD) Month ▼ YYYY

Mobile ▼

Primary Phone * 📞

Street *

City *

Country/Region * ▼

State/Province * ▼

Zip/Postal Code *

Email *

ADA Accommodations

RecTrac ID#

Submit

Welcome, Guest. | Login | Wishlist (0) | Shopping Cart (0)

Home Search Event Calendar Contact Us

PLEASE NOTE: Registrations and payments can NOT be processed on smartphone (Android and iPhone) devices. Please use one of the following desktop/laptop web browsers in order to pay for transactions with credit cards*:

- ~ Microsoft Internet Explorer 8 and higher
- ~ Mozilla Firefox 27 and higher
- ~ Google Chrome 38 and higher
- ~ Opera 17 and higher
- ~ Apple Desktop Safari versions 7 and higher for OS X 10.9 (Mavericks) and higher

Member Login

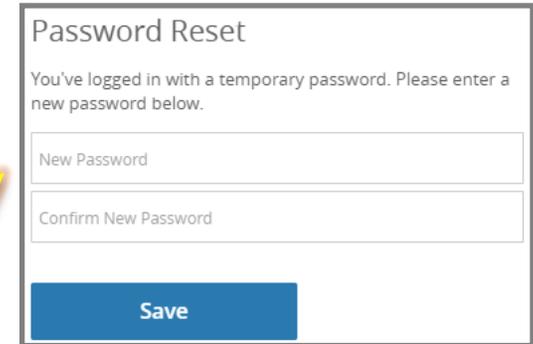
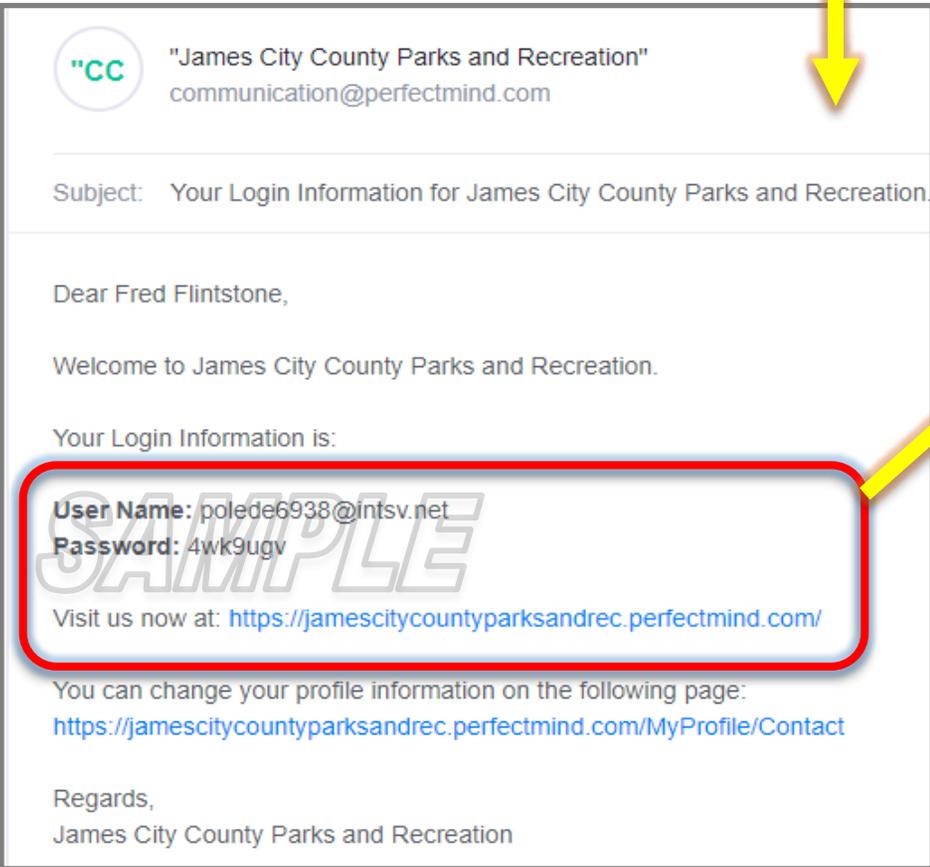
Username (ID #):

Password:



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After you create your account, you will receive an automated email from James City County Parks & Recreation with your user name and temporary password.
Open the email, and using the credentials provided in it, click on the [PerfectMind link](#).
You will then be directed back to the PerfectMind website to reset your password.



After creating your new password, you will be prompted one more time to login to your account using your username and new password.





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After logging in, you will see the Family Member Detail section of your profile.

PerfectMind will fully launch on September 15, 2020.

Stay tuned for further updates on how to register for classes, reserve shelters and using other features of the new PerfectMind website!

The screenshot shows the user interface of the PerfectMind website. At the top, there is a header for "James City County Parks and Recreation" with the phone number "757-259-3200". Below the header is a navigation bar with three tabs: "My Info", "Schedule", and "Launch Website". The main content area is titled "Family Member Detail" and includes several action buttons: "Edit", "Manage Login", "Add Family Member", and "Invoices".

The "General Information" section is expanded and shows the following details:

- First Name: Fred
- Middle Name(s):
- Last Name: Flintstone
- Suffix Name:
- Age: 75
- Birthday: 1/30/45
- ADA Accommodations:
- EIN Number:
- Additional E-mail Address:
- RecTrac ID#: 54777

The "Contact Information" section is also expanded and shows the following details:

- Primary Phone Type: Home
- Secondary Phone Type: Work
- Primary Phone: (804) 125-5555
- Secondary Phone:
- Email: lljpsyouiseqxbhyp@ttirv.com
- Twitter Address:
- Website:
- Facebook Address: