



**COLONIAL COMMUNITY CRIMINAL JUSTICE BOARD**

**4093 Ironbound Road, Suite B  
Williamsburg, VA 23188**

**(757) 564-2311**

**Meeting Notes:**

Colonial Community Criminal Justice Board

November 6, 2017

**Location:**

The Freight Shed at Yorktown  
331 Water Street  
Yorktown, VA 23690

**Members Present:**

Byron M. Adkins  
Judge Wade Bowie  
Jimmy Burrell  
David Coe  
Chad Green  
Judge Colleen Killilea  
Adam Kinsman  
John Kuplinski, Chair  
Joe McLaughlin  
Troy Lyons (designee for Ron Montgomery)  
Charles Moss, Vice Chair  
Jenny Pauls  
Steven Reandeau  
Tony Dallman (designee for Brad Rinehimer)  
Kelly Waddell

**Members Absent:**

Susan Bruno  
Thomas J. Byrne  
Bill Coad  
Sean Dunn  
Judge Mike McGinty  
Virginia Munoz

Andrew Trivette

Rob Tyler

(Note: Mike Scheitle's post is vacant)

**Staff:**

Hal Diggs, Director CCC

Jack Fitzpatrick, Criminal Justice Planner

Jessica Bolton, CCC Administrative Coordinator

**Guests:**

None

**1. CALL TO ORDER**

The quarterly meeting of the Colonial Community Criminal Justice Board was called to order at 7:00 p.m. by Chair Kuplinski.

**2. ANNOUNCEMENT OF QUORUM**

Administrative Coordinator Bolton advised that a quorum was present and the Chair declared this a legal meeting.

**3. ACKNOWLEDGEMENTS**

Jack announced that this would be John Kuplinski's last meeting due to his pending retirement and noted that he has served since the opening of VPRJ in 1997 and as Chair for the last several years. John noted that this would be the last meeting, also due to retirements, for Byron Adkins and Jimmy Burrell and thanked them for their service through the years.

**4. APPROVAL OF AUGUST 7, 2017 MEETING NOTES**

A motion was made by Steven Reandeau, seconded by Byron Adkins, and unanimously approved to accept the minutes as presented.

**5. REPORT OF THE CHAIR**

No report.

## 6. APPOINTMENTS and ELECTIONS

Justice Planner advised that a Nomination Committee needed to be formed for the February 2018 elections for Chair and Vice Chair and noted that Misters Adkins, Burrell, and Rinehimer served as the Nomination Committee last year. No action was taken.

9<sup>th</sup> District Court Services Unit Director Mike Scheitle's replacement has been announced. Joe Jackson will begin on 11/13/17 and appointment to the unexpired CCCJB term will be requested.

Jimmy Burrell has announced his retirement from the Board and an appointment to fill the unexpired term will be requested.

David Coe's re-appointment request was sent to Poquoson on 8/9/17 for his term ending on 11/30/2017.

Kelly Waddell's re-appointment request was sent to Poquoson on 8/9/17 for his term ending on 11/30/2017.

Virginia Munoz's re-appointment request was sent to Poquoson on 8/9/17 for her term ending on 11/30/2017.

A request for appointment of the new VPRJ Administrator Tony Pham was sent to Poquoson on 10/31/2017 (note: the local jail administrator is a state-mandated position).

Chief Sean Dunn's appointment request was made by Williamsburg City Council on 9/19/2017 for the length of his term in office.

## 7. COMMITTEE REPORTS

**a.) Juvenile Justice Committee Report:** Jack reported that a number of groups received the Dangers of Synthetic Drugs and Opioids presentation this quarter to include:

- 50 Virginia Social Services Leaders at the Virginia League of Social Services Executives (Wintergreen Conference Center 11/3/2017)
- 191 Charles City County High School Students (10/25 & 26/2017)

He noted that just under 4,000 have received the information since 2012. Friday, November 17, Warhill High and on Monday, November 27, Jamestown High Health and P.E. classes will see the presentation. Two York County Juvenile Services Counselors plan to attend a Jamestown presentation.

James City P.D. and James City Parks and Rec hosted second COPS Camp with 20 attendees (Aug. 14-18).

Video shot for "Flying Instead of Riding" seatbelt safety video. Post-production underway. When complete, the Juvenile Justice Committee will be sent the link to view/comment/approve before the CCCJB membership will be sent the link. The Juvenile Justice Committee, following the motor vehicle accident outside of Warhill High School near the end of the 2016-17 school year, felt that the next video in the series should serve as a warning to buckle up. Although no mention of any specific crash will be made in the video, it is intended to make a strong point for students. As always, it is hoped that the schools will make use of the video as well.

Following the conviction of an offender in JCC who, after smoking “spice”, attacked and bit an EMT—multiple times—the officer and medic involved were interviewed and their information was added to the Dangers of Synthetic Drugs and Opioids presentation. October 28<sup>th</sup> the DEA-sponsored “Drug Take-Back” program was held in most of our jurisdictions.

Most jurisdictions are making good use of their social media platforms as evidenced, most recently, by photos and stories of Halloween events in the community.

**b.) Special Projects Report - CIT:** Committee Chair David Coe introduced and

played the video that was produced by the Williamsburg Health Foundation (WHF) for the Colonial CIT program for the receipt of WHF’s 2017 Healthcare Award. In addition to the video, Colonial CIT received a commemorative plate and a funding award from WHF.

**c.) Re-Entry Committee:** Committee Chair Jenny Pauls reported that in early September, CCC welcomed its new Re-Entry Coordinator [JB1] Julie Borders. She has shown enthusiasm for the job and has hit the ground running.

The DMV Connect program will return to VPRJ on November 8. Fourteen inmates were served in September, which brought the total of inmates served to **208**. [JB2]

The WATA “demo route” which serves the VPRJ and Merrimac Center began service on July 5<sup>th</sup>. In addition to the jail and juvenile center, it serves the Merrimac Trail Office of C.B.H., the Lackey Clinic, and connects to the HRT buses in Lee Hall. Re-entry coordinator Borders rode the new route and reports that drivers advised that the run is underutilized. Efforts are ongoing to ensure that clientele who might benefit from this opportunity are made aware of it.

The VPRJ is using a new Offender Management System called “Jail Tracker” and it allows Julie and Jack to have significant search capabilities while off-site. Several probation officers have commented that the added information is helpful for them in preparing for release and determining when a release has been made prior to the expected date.

The expansion of the One-Stop resume’ center to two sessions per week has been delayed due to a health concern for the volunteer but he has attended the mandatory VPRJ volunteer training.

The Community of Faith Mission (CoFM) Winter Shelter program will begin its service to the community on 11/12 and will continue until March 18, 2018.

**d.) Finance Committee:** Hal reported that the Finance Committee held a meeting recently. While he has served in his current position for five years, this is the first time that he has had the need to request two new positions. [JB3] He noted that the CCC turnover rate was 50% during the past fiscal year. He further noted that it routinely takes two months for the new employee to take the post. He provided a handout for his report and highlighted portions. The first proposed position will be a full time pretrial officer who will work as both a pretrial investigator and a pretrial supervisor. [JB4] The second position would be a full time Intake Officer. Chad asked about the new DCJS requirements imposed on local probation and Hal clarified that the new requirement is that every probationer is seen once each month despite whether they are classified as “low”, “medium”, or “high” risk. Some discussion followed regarding the fact that this new requirement contradicts evidence-based practices because

over-supervising probationers has been shown to create additional problems. This points to the importance of classifying offenders and treating them differently with respect to their offenses and history. Jenny noted that some convicted felons currently receive less supervision than what DCJS is requiring for misdemeanants such as first-time shoplifting or first offense marijuana possession. Judge Killilea noted that it would be nice at the General District level to have the ability to classify offenders prior to making conviction and sentencing decisions.

## **8. REPORT OF CCC AGENCY DIRECTOR**

Hal noted that CCC is fully staffed at this time.

## **9. UNFINISHED/NEW BUSINESS**

Jack raised the question of the “attorney experienced in criminal defense” requirement. Judge Killilea advised that, despite Thomas Byrne’s extensive background in the justice system, she feels that the spirit of the law is clear, that the General Assembly’s intent was to have one representative who has experience practicing defense in a local system. Chad and David agreed with the position. Jack will request that either Charles City or New Kent—each of whom will have a non-mandated vacancy following this meeting—appoint an active criminal defense attorney, who has worked in the state courts, to the Board.

## **10. CLOSING REMARKS & ADJOURNMENT**

Jimmy stated that his time with the Board has been rewarding and that he has enjoyed serving.

Troy noted that he believes that he will be replacing Major Montgomery, whose term recently expired, on the Board once the York County B.O.S. is able to hold a vote.

The next meeting will be held Monday, **February 5, 2018**, in New Kent County.

With no further business, Chair Kuplinski asked for a motion to adjourn the meeting. Jimmy Burrell made the motion and Byron Adkins seconded. Meeting adjourned at 8:15 p.m.

*\*\*Note: Although present at this meeting, Judge Colleen Killilea abstained from participating in any Board votes or deliberations.*

